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TO: Local District Commissioners, Food Stamp Directors

FROM: Patricia A. Stevens, Deputy Commissioner, Division of Temporary Assistance

SUBJECT: Food Assistance Program

EFFECTIVE DATE: Immediately
CONTACT PERSON: Region I (518) 473-0332; Region II (518) 474-9433;
Region III (518) 474-9307; Region IV (518) 474-9300;
Region V (518) 473-1469; Region VI (212) 383-2426

This message is directed to districts that are participating in the Food Assistance Program (FAP). It is being provided to other districts for informational purposes only.

This is to remind local districts that a child loses eligibility for FAP when he/she reaches the age of 18, unless he/she is disabled. FAP benefits for non-disabled children must be terminated effective the end of the month in which they turn 18.

UPSTATE

WINR-4137-Notice of Anticipated Future Action is provided to upstate local districts twice a month. It contains a list of children who will turn 18 years of age the following month. Local districts are asked to compare this list to their FAP caseload. Persons over eighteen, who are not disabled, should be deleted from the food stamp household. Individual reason code "F95—Ineligible Alien: Food Assistance Program" should be used. They should then be budgeted as an ineligible alien. See FSSB Sections X-D-2 and 3 and XII-E-1.

NYC

NYC workers have two sources of information that individuals are reaching 18 years of age. The WINR0048 "EXPIRING BUDGET END DATE" Report is generated by the system during the month prior to the individual reaching 18 years of age. The WINR0086 "CONTINUING ELIGIBILITY DETERMINATION WORKSHEET" or CED provides milestone information for workers to use during both PA and NPA/FS recertifications. Workers should compare the information found on these reports to their FAP caseloads. Persons over eighteen, who are not disabled, should be deleted from the food stamp household. Closing code K2, F85, F86, F92, or 411 should be used. They should then be budgeted as an ineligible alien. See FSSB Sections X-D-2 and 3 and XII-E-1.