

DSS-4357EL

WGIUPD

GENERAL INFORMATION SYSTEM
DIVISION: Temporary Assistance

10/31/97

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TO: Commissioners of Social Services, IM Directors

FROM: Patricia A. Stevens, Deputy Commissioner, Division of Temporary Assistance

SUBJECT: Food/Non Food Guidelines for Financial Statement for Utility Assistance

EFFECTIVE DATE: October 1, 1997

CONTACT PERSON: Temporary Assistance Team Representative at
1-800-343-8859: Team I - Ext. 3-0332;
Team II - Ext. 4-9344; Team III - Ext. 4-9307;
Team IV - Ext. 4-3231; Team V - Ext. 3-1469;
Team VI - (212) 383-1658

FINANCIAL STATEMENT

This is to provide you with updated information on the Financial Statement for utility arrearage assistance. It was brought to our attention that the Food/Non Food guidelines have not been updated in recent years.

The Financial Statement (DSS-3596) allows for Food/Non Food monthly expenses. Guidelines for this expense are established by SDSS based on the Food Stamp Program's Thrifty Food Plan which is updated annually. The effective date for these updated guidelines is October 1, 1997. These amounts are only guidelines. The Food/Non-Food amounts used for this expense are to be based on the actual monthly expenses of the household up to the maximum amounts listed below. Households may exceed these guidelines only under special circumstances such as special dietary needs or a medical condition. These cases should be reviewed on a case-by-case basis.

HOUSEHOLD SIZE	FOOD/NON-FOOD EXPENSE
1	\$ 183
2	\$ 336
3	\$ 482
4	\$ 612
5	\$ 728
6	\$ 873
7	\$ 965
8	\$1103
Each Additional Person	+\$138

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PERSONAL NEEDS ALLOWANCE

Please note that the personal needs allowance used on the financial statement has increased from \$30 to \$45 effective October 1, 1997.