

DSS-4357EL

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GENERAL INFORMATION SYSTEM

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**DIVISION:** Office of Medicaid Management

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**TO:** Commissioners, Medicaid Directors

**FROM:** Betty Rice, Director

Division of Consumer and Local District Relations

**SUBJECT:** Correct address for submitting Medicaid claims received from  
out-of-state medical providers.

**EFFECTIVE DATE:** Immediately

**CONTACT PERSON:** Division of Provider Relations

This is to remind local departments of social services (LDSS) that all inquiries from out-of-state medical providers requesting reimbursement for services provided to New York State (NYS) Medicaid recipients should be directed to contact the New York State Department of Health as follows:

Fee-for service providers, e.g. physician, not currently enrolled as a NYS Medicaid Provider should request a provider enrollment package from:

New York State Department of Health  
Office of Medicaid Management  
Division of Provider Relations  
Bureau of Enrollment  
99 Washington Avenue, Suite 611  
Albany, New York 12210-2806

Questions may be directed to: (518) 486-9440

Institutional providers, e.g. inpatient, clinics, certified home health agencies etc., not currently enrolled as a NYS Medicaid Provider should request a provider enrollment package from:

New York State Department of Health  
Office of Medicaid Management  
Division of Provider Relations  
Bureau of Medical Review and Payment  
99 Washington Avenue, Suite 800  
Albany, New York 12210-2806

Questions may be directed to: (518) 474-8161

Any out-of-state medical provider with questions should be directed to the appropriate number as listed above.