

**Examples**

1. A non-citizen's certification period ends on March 31, 1997. The recipient is interviewed, meets all the food stamp eligibility requirements other than non-citizen status, and is informed of the non-citizen documentation requirements. The recipient is recertified and given a certification period of April 1, 1997 to August 31, 1997. This household's certification period was not "extended" because the household was recertified before the new non-citizen provisions went into place in April, 1997. These cases are not affected by the waiver during the recertification for March.
2. An NPA/FS elderly/disabled household's certification period is May 1, 1996 to April 30, 1997 (12 months). The recipient meets all the food stamp eligibility requirements other than non-citizen status. The recipient cannot document non-citizen eligibility.  
  
The end date of the certification period is extended to August 31, 1997. The certification period in WMS is now May 1, 1997 to August 31, 1997. The worker makes a note in the case record that the ending date of the certification period has been extended to August 31, 1997. The household is told what documentation it needs to bring to the recertification interview. The household is later scheduled for a recertification interview in the cycle for cases with recertification periods that end in August.
3. The household in #2 returns to the recertification interview with the needed documentation. The household is reauthorized for benefits and given a certification period of September 1, 1997 to August 31, 1998.
4. The household in #2 returns to the recertification interview, but does not have the documentation. The household is sent an Action Taken Notice denying the recertification.
5. A household which is not an elderly/disabled household with a certification period of May 1, 1996 to April 30, 1997 (12 months) is unable to provide verification of acceptable non-citizenship status at the recertification interview held during April. The recertification is denied and the household does not get benefits after April, 1997.
6. The household in # 5 is able to provide documentation. The recertification is accepted and a certification period of May 1, 1997 to April 30, 1998 is given to the case.

7. In an upstate district, a Public Assistance (PA) household with a six month certification period ending April 30, 1997 cannot document eligible food stamp non-citizenship status at a recertification. The household is eligible to continue receiving PA. The household is given a PA certification period of May 1, 1997 to October 31, 1997. The food stamp period is May 1, 1997 to August 31, 1997. In June, this case appears on the list to remind the worker to schedule a recertification before the end of August.

CNS Closing and Reduction Notice Language

**REFUSAL TO VERIFY ALIEN STATUS (F85 & F86)**

**HH = 1:**

This is because you refused to provide proof of your alien status. Before we can find out if you are eligible for food stamps you must prove you are in one of the following eligible groups:

- o citizens of the United States; or
- o aliens admitted to the United States as a refugee within the last five years under Section 207 of the Immigration and Nationality Act (INA); or
- o aliens granted asylum within the last five years under Section 208 of the Immigration and Nationality Act (INA); or
- o aliens whose deportation has been withheld within the last five years under Section 243(h) of the Immigration and Nationality Act (INA); or
- o permanent resident aliens who have worked for 40 (Social Security) qualifying quarters. A qualifying quarter includes any quarter worked by the parent of an alien while the alien was under 18 and any quarter worked by a spouse during marriage, if the alien remains married to the spouse or the spouse is deceased. Permanent resident aliens can tell us about their work history. Even if they do not have proof in writing, we may be able to find that they qualify. Quarters earned after December 31, 1996 do not count if the alien receives any Federal means-tested public benefits during these quarters, such as:
  - a) any grant, contract, loan, professional or commercial license provided by or funded by the United States; or
  - b) any retirement, welfare, health, disability, public or assisted housing, post-secondary education, food assistance, Unemployment Insurance Benefit, or any similar benefit for which payments or assistance are provided by a United States agency or paid by U.S. funds; or
- o qualified aliens who are veterans with honorable discharges or are on active military duty, not for training, in the armed forces of the United States or the spouses or unmarried dependent children of such veterans or aliens.

We asked you for this information. Call us at the telephone number on the top of the first page of this notice if you need help, or have already submitted this information to us, or have already requested the information needed to prove your alien status, but have not received it yet.

**INCLUDE THE FOLLOWING FOR APPLICATION DENIALS AND RECERTIFICATION CLOSINGS:**

If you do this by (App Dt + 60) you may not have to reapply. After that date, you will have to reapply in order for us to find out if you can get food stamps.

**INCLUDE ON ALL NOTICES:**

This decision is based on Department Regulations 387.1, 387.8(b) 387.9(a) (2) and 387.14(a).

**HH > 1:**

This is because (NAME) refused to provide proof of alien status. We could not include (NAME) in the household, but we had to count resources or part of any income (NAME) may have.

We may be able to count (NAME) as part of the household if you prove that (NAME) is in one of the following eligible groups:

- o citizens of the United States; or
- o aliens admitted to the United States as a refugee within the last five years under Section 207 of the Immigration and Nationality Act (INA); or
- o aliens granted asylum within the last five years under Section 208 of the Immigration and Nationality Act (INA); or
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- o qualified aliens who are veterans with honorable discharges or are on active military duty, not for training, in the armed forces of the United States or the spouses or unmarried dependent children of such veterans or aliens.

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Extension of Food Stamp Certification Periods  
For Non-Citizens

Please complete this form electronically and return by 3/21/97 to the person listed at the bottom of this form.

Local District: \_\_\_\_\_

Name of person completing form: \_\_\_\_\_

Phone number of person completing form: \_\_\_\_\_

Are you going to extend certification periods for non-citizens?

No

Yes

Return to:  
Joyce Elia  
OIM020  
(518) 474-9300

Instructions for sending this form electronically:

Copy Administrative Directive to working. Alt D will bring you to the bottom of the document. Shift F1 (Direct Command Screen), type Cut and enter. This will give you 2 documents. Attachment III will now be a separate document. Fill in the form, modify the Document descriptor and e-mail to the above address.